

Fleming Island Youth Sports Association - FIYSA

Board Meeting Agenda

2/7/2018

Achieve Fitness Conference Room

2349 Village Square Pkwy, Fleming Island, FL 32003

6:30pm - 8:00pm

Meeting Called to order at 6:34pm

I. Board Member Attendance

<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent	President - Donnie Nichols
<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent	Vice President - Pam Wilkening
<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent	Treasurer - Tom Beegle
<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent	Secretary - Krista Cameron
<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent	Football Commissioner - Chase Nichols

II. Quorum

Majority of Board Members (minimum of 3) must be present to establish quorum. No association business shall be discussed or decided upon in the absence of quorum.

Quorum established? Yes No

III. Others Present

<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent	Scholastics Coordinator - Lorena Beegle
<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent	Registration Coordinator - Ryane Cruz
<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent	Sponsorship & Fundraising Coordinator - Darren Glenn
<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent	Sponsorship & Fundraising Coordinator - Steve Glenn
<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent	Concessions Coordinator (Practices) - Jessica Pifer
<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent	Advertising & Events Coordinator - Pam Wilkening
<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent	Advertising & Events Coordinator - Krista Cameron
<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent	Advertising & Events Coordinator - Lorena Beegle
<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent	Equipment & Uniform Coordinator - Adam Rapoza
<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent	Field Coordinator - Kevin Bridger
<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent	Field Coordinator - Kevin Glavin
<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent	Compliance Coordinator - Pam Wilkening

IV. Proceedings

A. Review & Approval of Last Meeting Minutes

B. Treasurer's Report

1. Bank Account & 501(c)3 Status

- Per Tom Beegle, we are waiting on National to approve 501(c)3.

- Tom has looked into accounts that cater to non-profit groups and the front runner is BB&T, which requires \$100 minimum balance and low fees.

2. Financial Report of Expenses, Earnings & Balance

- At this time there are no deposits to report until bank account is set up

3. Upcoming Expenses

- a. Scale
Belfour PS-5700PW \$629 with case
- b. Pop Warner Dues - covers insurance & referees
- Due May 1st however Pop Warner will allow leniency in date

TM = \$800
MM, JPW, PW = \$1,200 each
TOTAL = \$4,400
- c. Home Game Fields - if at FIHS
\$160 x 5 = \$800 plus \$800 maint. Fee
TOTAL = \$1,600

- Donnie & Pam will meet with Ridgeview to get numbers from them for games
- d. Equipment & Uniforms
48 players x \$250 (includes full uniform)

If all new \$12,000
Used from Oakleaf for TM & MM (approx. 48) -- \$10 each for helmet, \$10 each for shoulder pads x 48 = \$960
Uniforms for used equipment \$80 (?) x 48 = \$3,840

- We will be using Baker Sports for Uniforms and Pads and Riddell for Helmets.
- We will not be purchasing helmets from Oakleaf.
- At this time we are looking at purchasing the "Victor" helmets for our Tiny Mite and Mitey Mite teams at \$80 per helmet. The Revo Helmet will be purchased for Junior Pee Wee and Pee Wee at \$135 per helmet. We would like to purchase 3 of each upfront for try-on. Coast for those 6 helmets would be \$660.
- Baker will not require money upfront for uniforms however Riddell will require money upfront for helmets.
- e. Flyers for Clinic to be distributed at schools, businesses, etc.
5,000 = \$281 (GotPrint.com) - Need to order now

- Flyers will be distributed to Fleming Island Elementary, Thunderbolt, Patterson, Doctors Inlet and Swimming Pen. (total is 3990) We will look into distributing to Orange Park Elementary as well.
- More than Ink was suggested as a possibility for printing as well

C. Sponsorship & Fundraising Report

- At this time we have raised \$5600 between Corporate & Charter Sponsors

1. New Charter Members

- The Glavin Family, Bridger Family, Smith Family, Glenn Family and Nichols Family have all donated as Charter Members.

2. New Sponsors - deadline for first run of shirts is 2/12/18

- We have received Admiral Sponsorships from Roof it Right & Dr Kailes Pediatric Dentistry

3. Fundraising Efforts & Status

Panera, Moe's, Zaxby's

Need someone to look into Jags Foundation, Dick's Sporting and any other corporate grants/sponsors

- Darren & Steve are working on a proposal with Dick's Sporting Goods. They will either give monetarily or a discount on equipment. It was decided that we would request a monetary donation as our equipment will be purchased through Riddell.

- Other possibilities for sponsorships mentioned are S.A. Robinson, Chubbys, Dr, Regarrio ENT, Katherine with State Farm, Planet Smoothie and Kim Knapp

D. Registration Report

1. Current registration numbers

- At this time we do not have any registered players for Fall however we will have a booth at the Clinic for registration

E. Scholastics Report

1. Conference Banquet Information 2/24/18

- The Pop Warner Little Scholars Banquet will be held at UNF on 2/24/18 from 6:30-8. Deadline to register will be 2/16 however an email was sent out from Little Scholars stating that registration will close early if they hit capacity.

F. Equipment & Uniform Report

1. Uniform & Helmet Design

- Uniforms will be purchased from Baker Sports. The cost will be \$250 which will include full uniform and socks. We are offering a 10% discount for those who register by the end of March and will have a sibling discount of \$10 off.

- The uniforms will be reversible with names on the back and pants will be integrated.

- Helmets as mentioned previously will be purchased from Riddell and will be similar to Vanderbilts with a chain through the center and an anchor in the back. We will have the child's uniform number on each side of the helmet.

- Riddell will do the decals at \$10 per sticker.

2. Sample Uniforms & Helmets

- We would like to have sample uniforms and helmets at every clinic and registration. We will need to pay \$660 for the sample helmets and Baker will provide a uniform for us to use.

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3. Vendors for uniforms, helmets, shoulder pads & practice equipment

- Baker Sports will be used for Uniforms and shoulder pads, Riddell for helmets.

4. Coaches & Staff Uniforms

- Baker sports will give us shirts for Coaches and it was decided that we would like coaches to wear collared shirts. However, other shirts, hats & visors can be ordered by individual and worn to game as long as it contains Dreadnaught Logo.

G. Field Report

1. Practice fields

- Practice will be held at Achieve Fields.
- We need to look into adding field dirt , possibly a sprinkler system and portapotties.

2. Game fields

- Games will be held at Fleming Island High School and Ridgeview (depending on availability and cost)

H. Compliance Report

- We are in compliance.

I. Concessions Report

1. Clinic Concessions

- We need to get with Jessica Pifer to discuss purchasing concessions to sell at Clinic.
- It was also suggested the possibility of Planet Smoothie coming to sell Smoothies.

J. Website, Advertising & Events Report

1. Website

- At this time the website contains information about online clinic registration, our sponsorship form, info about the league, our calendar and by-laws.

2. Advertising

a. Facebook

- Promotion for Clinic

b. Banner & Flags

- Pam has purchased banners and Flags for clinics and registration.

- c. Team Store - closes 2/10/18
 - At this time we have 24 items purchased from the team store. We need to have 50 items by 2/10 in order to receive \$5 from every item. Pam will send out email.
 - Suggested that volunteers purchase a shirt to wear at Clinic
- d. Road Signs?
 - We need to get some made to put out around town.
- e. Achieve Field Sign?
 - Looking to place a large sign at the Achieve Fields to generate interest.
 - It was suggested we sell sponsor spots (similar to Clay County Soccer sign).
 - Sign has been approved by Achieve and Pam will look into pricing.

3. Events

- a. Orange Park Farmer's Market 2/18/18 10am - 3pm
 - i. Booth with information, clinic flyers & registration, FIYSA registration, decals, football toss net?
 - \$10 for non-profit booth, we will have registration booth
 - ii. Volunteers?
 - Need volunteers to work registration table
- b. Youth Sports Clinic 2/24/18 11am - 1:30pm
 - James Coleman and his trainers will direct in speed and agility drills.
 - 6 points in quarterback training
 - 904th down will work on kicking
 - Sports Den (James Coleman's radio show) to broadcast at the event
 - In the event of rain we will work with James to pick another day.
 - Would like to have clinics every month through July
 - i. Flyers
 - Will be sent to area schools
 - ii. Clinic Registration
 - iii. Insurance
 - iv. Waivers
 - v. Garbage
 - Need to get some garbage cans and bags, we can use Achieve's dumpsters to dump cans after clinic
 - vi. Concessions

- Need to get with Jessica regarding concessions. Also discussed having Planet smoothie
- vii. Port a Potties
 - Spoke with Amason's. Daily rental is \$115 for portapotty without sink/\$145 with sink. They will give us a discount for longer rental. \$65 per unit for 28 day rental and will service weekly.
- viii. FIYSA Registration Booth
 - Promote Dreadnaughts and meet coaches.
 - We will have sample uniforms
- ix. Participant shirts
- x. Volunteer shirts
- xi. Volunteers Available? Set-up & Breakdown Times
 - Volunteers need to meet at 9am to help set up
- xii. Outline of Events - Any equipment needed?
- c. Jamboree - August 2018
 - We are hoping to host Jamboree at FIHS. Need to find out date and coordinate with FIHS.
- d. Golf Tournament?
 - FIYSA is looking to host a Golf Tournament at Fleming Island Plantations. Possibility as a fundraiser to generate a good amount of money to help with costs for the upcoming season.
 - We are looking to host sometime in June or July on a Sunday morning or afternoon.
 - We would need 80 people minimum and cap at 120 people.
 - We are going to form a committee to begin working on the tournament as it was suggested to start planning 6 months out- Need to find a title Sponsor.

K. Other New Business & Announcements

V. Open Floor to Public

- There was a suggestions to participate in the Fleming Island Memorial Day parade as well as the Eagle Harbor 4th of July parade in order to generate interest.
- Gofundme was suggested as a way to generate donations for scholarships. If we are to offer scholarships it was discussed to have a scholarship application.
- Possibility of hosting registration booths at local stores
- It was suggested to host a coaches clinic. Possibly around mid-July and maybe bring in a referee to train.
- Mike Collins stated that he has a 501(c)3 that could possibly be used as a fiscal sponsorship. There was also a suggestion to have Mike join the board.

VI. Adjourn

- Meeting was adjourned at 8:11pm